

Start Here

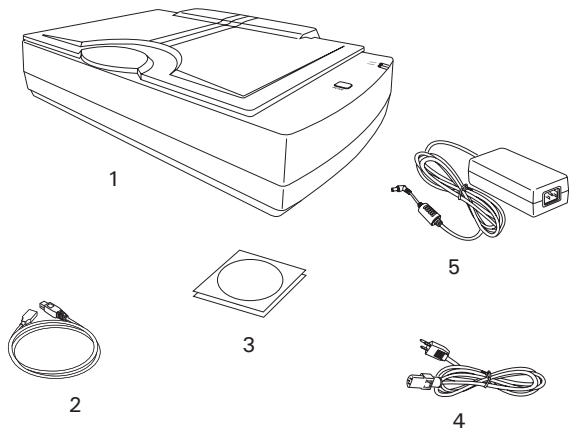
▼ Installing your Microtek XT7000 HS

Step 1

Unpack Contents

Unpack your scanner package and check for major components.

1. XT7000 HS Scanner
2. SuperSpeed USB cable
3. Software CDs/DVDs
4. Power cord
5. Power adapter



Step 2

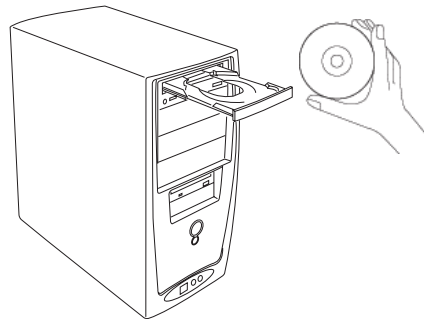
Install Software

Important: Do not remove the yellow sticker from your scanner until you are told to do so. You must install software before connecting your scanner.

Always close any open programs and turn off Anti-virus utilities before installing software.

- A. Turn on your computer.
- B. Place the Microtek Software CD/DVD into a drive, and follow the on-screen instructions to install the scanner driver and software.
- C. Restart your computer at the end of all software installation.

NOTE: If the Microtek Software Installer screen does not come up automatically, double-click the following in succession: "My Computer"; the CD/DVD-ROM icon; then cdsetup.exe to start the installer program.

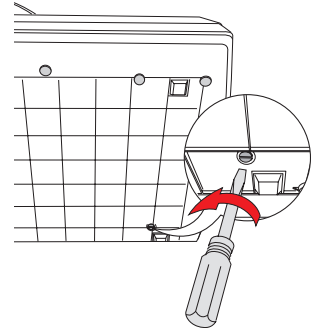


Step 3

Unlock Scanner

- Remove the yellow sticker "Unlock Scanner" from your scanner.
- With the scanner power off, tilt the front right corner of the scanner to see the locking screw at the bottom.
- Using a screwdriver, push and turn the locking screw counterclockwise to the unlock position.

When successfully unlocked, the screw will push out a little, protruding slightly from the bottom of the scanner.



Unlocked

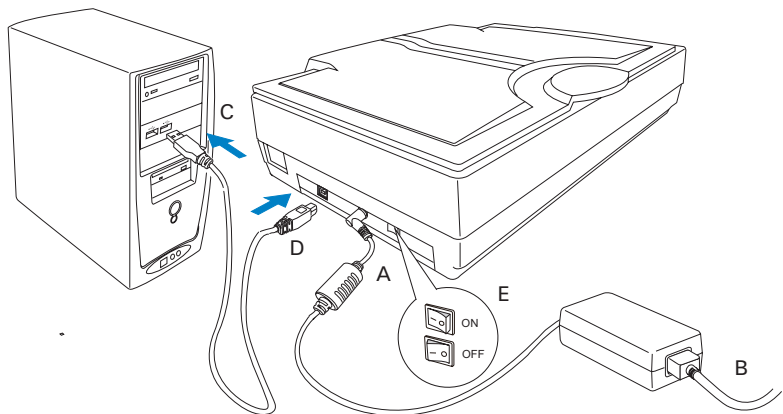
NOTE: To lock the scanner (for shipping and other reasons), refer to the XT7000 HS User's Manual.

Step 4

Connect Scanner

- Connect the power adapter to the back of the scanner.
- Plug one end of the power cord into the power adapter, and plug the other end of the power cord into a wall outlet or other power source.
- Connect one end of the SuperSpeed USB cable to your computer.
- Connect the other end of the SuperSpeed USB cable to the scanner's USB port.
- Turn the power switch to "On". When the scanner is powered on, the LED indicators (Green/Amber) will light up on the right side of the scanner.

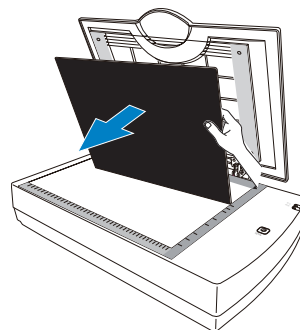
The system will detect your scanner automatically.



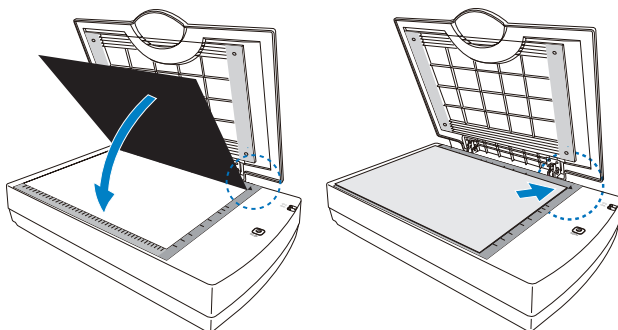
Position the Document Mat

When you use the scanner for the first time, you must attach the Document Mat to the correct position of the scanner lid for scanning.

1. Remove the Document Mat.
 - a) Raise the scanner lid.
 - b) Gently detach the Document Mat from the scanner lid, following the arrow shown in the graph.



2. Attach the Document Mat to the inside of the scanner lid again.
 - a) Place the Document Mat on the glass surface of the scanner.



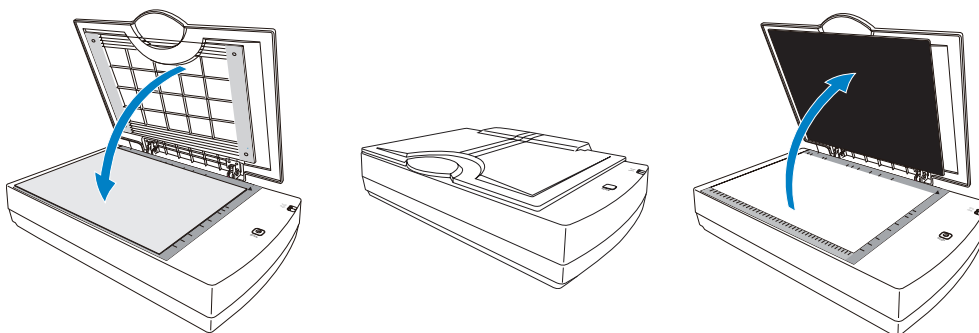
Important:

The Document Mat is a 2-in-1 black-and-white mat with magnetic, which is designed to work with scanning of documents. Choose an appropriate color side of the mat as the background of the scanned document for scanning.

To make sure the Document Mat is installed at the correct position inside the scanner lid, please align the upper-right corner of the Document Mat with the arrow mark (▲) located at the upper-right corner of the scan bed, with its edges firmly against the top and right rulers of the scanner.

- b) Next, lower the scanner lid to cover the Document Mat.
- c) Finally, raise the scanner lid.

You will find that the Document Mat is automatically attached to the scanner lid and fixed in the correct position.

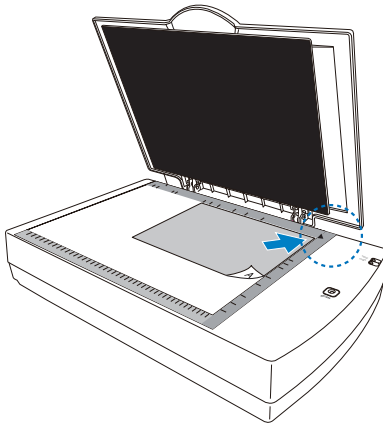


Position Documents

1. Raise the scanner lid and place the document to be scanned facing down on the glass surface of the scanner.
2. Lower the scanner lid.

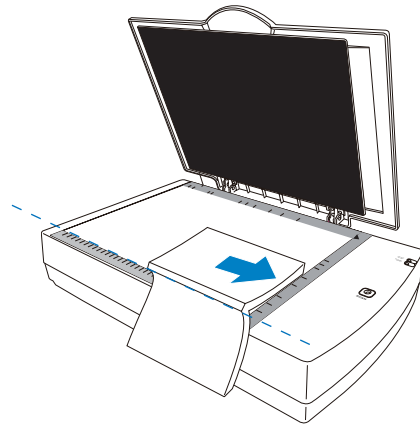
To scan a single-sheet of document:

Place the document facing down on the glass surface of the scanner, and align the upper-right corner of the document with the arrow mark (▲) located at the upper-right corner of the scan bed, with its edges firmly against the top and right rulers of the scanner.



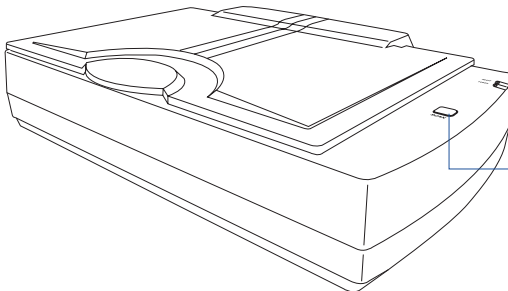
To scan a book or a bound document:

Place the book facing down on the glass surface of the scanner, and align the inner margin of a book document along the horizontal ruler of the glass surface of the scanner as indicated in the graphic.



Customize the Function Buttons

The XT7000 HS scanner is equipped with one physical button, Scan, which is used to automate a number of predefined operations, such as scanning to a file, sending an image to your printer or e-mail account, scanning for OCR, etc. Customizing is done through the *Scanner Button Settings* interface in the ScanWizard DI, refer to the scanner's User's Manual for more details.



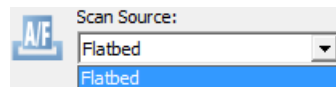
Scan button:

Starts a scan job immediately based the settings configured in the Scanner Button Settings interface.

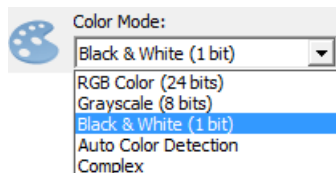
Scanning Documents

1. Place the document to be scanned facing down on the scanner's glass surface..
2. Launch ScanWizard DI as a stand-alone program by clicking on the *ScanWizard DI* icon on the desktop.
3. Click the *Scan Setup* button in the interface to activate the Scan Setup interface.
4. In the Scan Setup interface, follow the steps below to specify your basic settings.

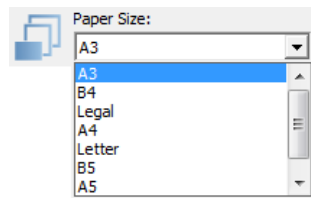
- a) Select *Flatbed* in the *Scan Source* as your image input device.



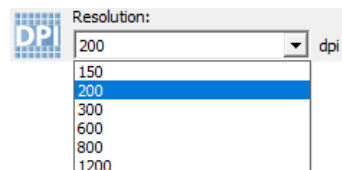
- b) Select the appropriate image type in the *Color Mode* as your image output type.



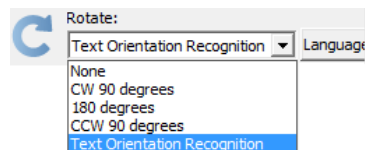
- c) Select a dimension in the *Paper Size* as your preview image size.



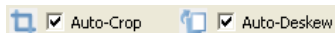
- d) Select a desired resolution in the *Resolution* for your image output resolution.



- e) If necessary, select "Text Orientation Recognition" in the Rotate to ensure the scanned images in a readable orientation. When it is selected, you can select the preferred language used as an identification in the options menu.

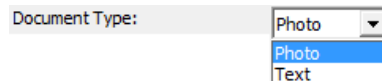


- f) If "Auto-crop" & "Auto-deskew" is selected, the scanner automatically detects the size of the original image, crops the full scan frame to fit the image, and removes unwanted black borders after the scan, as well as corrects the distorted image for proper alignment.



5. Click the *Show Preview Window* and *Show Setting Window* tabs in the Scan Setup interface to display other interfaces which are helpful for your scanning processing.
6. Click the *Preview* button to perform a preliminary view of the entire image. When done, a preview image appears in the Preview window.
7. Go to the “General” panel by clicking the *General* tab in the Settings window. Specify the settings for your requirements there.
 - a) Select the image type in the *Document Type* as your input image type.

– Select *Photo* to scan color prints.



– Select *Text* to scan text.

- b) If necessary, check “Remove Blank Page” and “Remove Punch Hole” to enhance the quality of the scanned images.

8. If necessary, go to the “Image Process” panel by clicking the *Image Process* tab in the Settings window.

Use the image correction tools presented there to enhance the image quality according to your specific requirements.

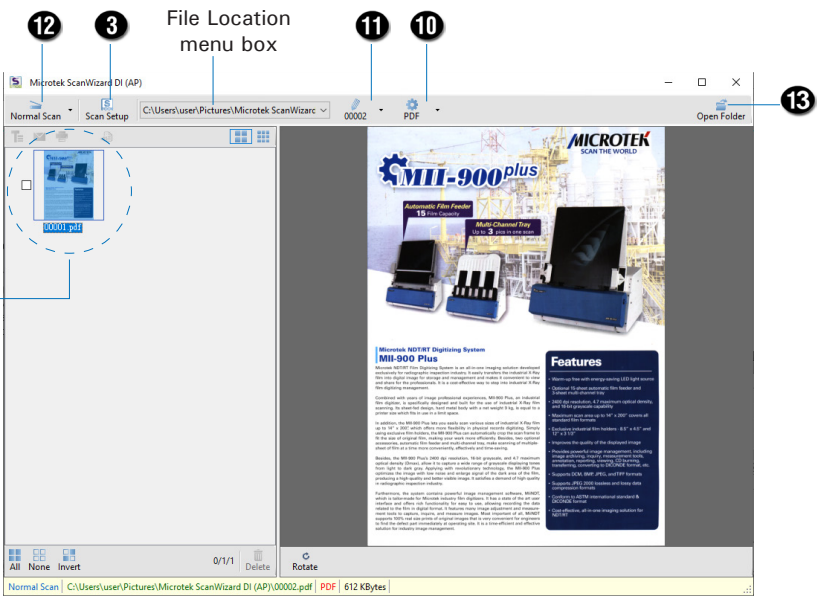
9. Click the *OK* button to close the Scan Setup interface and return to the Main interface of ScanWizard DI.
10. In the Main interface, click the *File Format* menu button to select a file format for the scanned images.
11. In the Main interface, click the *File Name* menu button to specify a file naming method for the scanned images.
12. In the Main interface, click the *Normal Scan* button to start scanning.

When done, the scanned images will be automatically saved into the folder defined in the File Location menu box. At the same time, the scanned images will be displayed in thumbnail sizes in the Thumbnail View window and labeled with the file name and file format specified earlier.

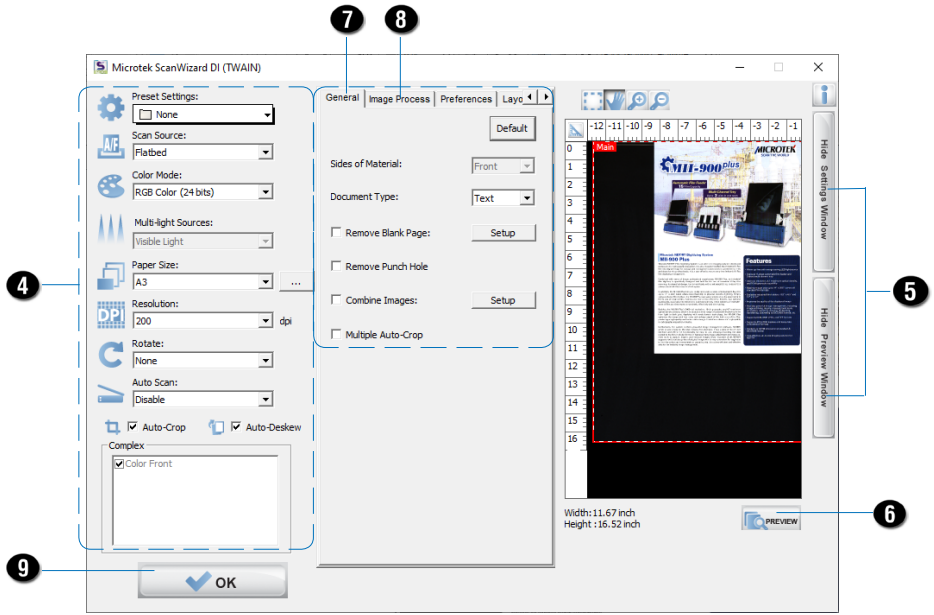
13. Click the *Open Folder* button to locate the scanned images if you want to view.

NOTE: For more details on other scanning scenarios applicable to your scanner, refer to the scanner’s User’s Manual in the Microtek Software CD/DVD.

Click on a thumbnail image to enlarge it in the Image View Window at the right side of the interface.



AP control panel (Main interface)

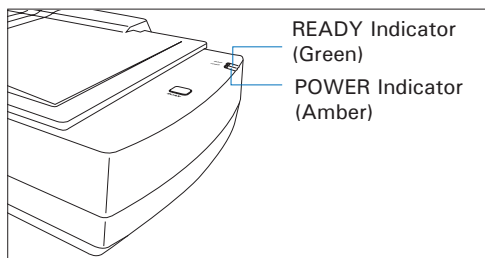


TWAIN driver control panel (Scan Setup interface)

Problems?

The green LED on the right side of the scanner indicates the status of the scanner. The amber LED beside it stands for power and should always stay on steady when the scanner is on.

- ● **All On** - Ready to scan
- ● **Green Flashing** - Scanning
- ○ **All Off** - Scanner is off



First, make sure that you have followed Steps 1 to 4 as described in this guide (unpack, install, unlock, connect). Then if your problem is listed here, try the suggested solution.

1. **No light comes on when the scanner is turned on.**

Make sure your scanner is connected to your computer and plugged into a power source.

2. **The Add/Remove Hardware Wizard appears on your screen.**

Click the "Cancel" button and close the ScanWizard DI software.

Disconnect the USB cable from your computer, and refer to the installation instructions in this guide or the scanner's User's Manual.

3. **When trying to scan, an error message appears on your screen that reads, "Can't Find Scanners".**

Make sure your scanner is unlocked (see Step 3).

Make sure your scanner is connected to your computer and plugged in to a power source (see Step 4).

Uninstall and reinstall the ScanWizard DI software.

4. **After clicking scan, a blank screen appears.**

Make sure your scanner is unlocked (see Step 3).

Uninstall and reinstall the ScanWizard DI software.

5. **Having trouble scanning the documents.**

Make sure you place the document to be scanned properly on the scanner glass surface.

Uninstall and reinstall the ScanWizard DI software.

Do You Need Assistance?

Manuals

If you have additional questions and need further instruction or information, we provide electronic manuals for:

1. Using your XT7000 HS Scanner (User's Manual)
2. Using the ScanWizard DI scanning software (Reference Manual)

To access the electronic manuals: Insert the scanner's software CD/DVD into your computer's CD/DVD-ROM drive. Next, locate and click the "Manuals" option when the software installer window appears on your screen. Finally, select and click the title of the manual you wish to view.

Missing Items

If your package is missing items, please call the Microtek Customer Service Department.

Drivers & Software Upgrades

After you finish the installation of software, if you found that the installed drivers and software cannot run your product or your computer system properly later, please go to the Microtek Download Service site at microtek.com/en/download to download and install any updates you may require.

For additional information about Microtek products, please visit our website at www.microtek.com.

Power Adapter

Use only power supplies (AC/DC adapters) listed below:

Voltage	Manufacturer	Model No.
AC 100V to 240V	DELTA	DPS-60AB-6

NOTE: Please make sure that the electrical outlet to where the scanner will be connected is nearby and readily accessible.

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